



Wheeling for HOPE Vendor Info

When: September 30 2023

Operation Hours: The vendor area is located at Mountaintop Venue at ACE Resort

The hours of operation are from 9:00 AM to 11:00PM

Check the hours for half day or full day booths that you are applying for .
You are required to be open for that time

Where: ACE Adventure Resort

1 Concho Road, Minden WV 26879 Visit aceraft.com for directions

Arrival/Setup

- Upon arrival please check-in at the Mountaintop Venue with a staff member
- Setup Time Options
Full day are 9:00 AM.
Half day are 2:00 PM
- All vehicles for vendor trucks will need to be removed from the festival grounds no later than 3:00 PM Saturday
- The festival grounds and vendor area will be open at 4:[00.PM](#) for patrons to explore. (With the exception of those food trucks selected to be available full day to serve our trail ride participants)
- ACE Adventure resort ground rules will apply/NO outside alcohol.
- We will provide parking close to the festival grounds to make your life as easy as possible. Parking will be within 100 yards of the main ticketing gate.

Electricity

- Vendor spaces will have access to 110v service with a 15-amp breaker. Please be prepared to run an extension cord up to 150 feet. If you have specific power needs please coordinate with us.

Food & Beverages

- No outside food and beverages are permitted into the festival grounds.
- NO OUTSIDE ALCOHOL is allowed inside the festival grounds. It is against the law and will be strictly enforced. Any violation of this law will result in immediate removal from property with no refund.

West Virginia Temporary Food Service License

- If you are serving food or beverages you will need to obtain a Temporary Food Service License from the Fayette County Health Department. The cost of this license is \$50.00. Expect a health inspector to be on site during setup to check for this license and ensuring proper procedures are being followed.

- You can obtain the SF-5B application form online at <https://fayettehealth.org/home/environmental-health/food-establishments/>

Security

- Security will be provided at the festival grounds for the entirety of the event including afterhours.
- Please have your vendor credentials on your person at all times while on ACE property.
- You are responsible for the security of your booth and items inside. We cannot be held responsible for lost or stolen items.
- You will receive two vendor passes to Wheeling for HOPE Event A limited number of additional vendor passes can be purchased for 25\$ each. You may purchase up to 4 additional passes These can be purchased in advance by contacting the vendor coordinator or on site when you arrive.

Breakdown/Departure

- Vehicles will be allowed in the festival grounds once everyone has cleared the venue Saturday night/Sunday morning.

If you have any questions or concern please contact the event coordinator

Michelle Riser

304-731-5710

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